

MIRC Equipment Repair/Return Form

(Include this form in box with returning unit)

Date:

Name of Person Returning:

Student Name:

School District:

Phone:

Email:

Product: Braille Serial #
 Braille Plus 18 Serial #
 Book Port Plus Serial #
 Other, please list

If this product is in need of repair, please provide a description of the problem with this unit

Do you need a replacement product? Yes No

(Please also email [Gabrielle Borders](mailto:Gabrielle.Borders@msb.dese.mo.gov) if you need a replacement.)

Please do not use Styrofoam peanuts to pack Braille.
Please also return adapters, power cords, cables, program disks, or other accessories.

Return equipment with this form to:
Gabrielle Borders, Supervisor
Missouri Instructional Materials Center
Missouri School for the Blind
3815 Magnolia Avenue
St. Louis, MO 63110

gabrielle.borders@msb.dese.mo.gov